



BANGLADESH UNIVERSITY OF BUSINESS & TECHNOLOGY (BUBT)

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Code of conduct of the students in the Examination Halls

The Students shall abide by the following rules in the Examination Halls:

- 1. In the Mid-Term Examinations**, the students shall enter into the examination Halls with the **Registration Forms and ID Cards only**. The Registration Forms shall be treated as Admit Cards in the Mid-Term Examination.
In the Semester Final Examinations, the students shall enter into the Examination Halls with the **Admit Cards and ID Cards only**.
2. The students will not possess any written or printed paper with them in the Examination Halls.
3. **No one shall enter into the Examination Hall with Mobile Phone.**
4. The students must enter into the Examination Halls 10 (ten) minutes ahead of the start of the examination and will sit in their allocated seats.
5. **Any student found adopting any sort of unfair means in the Examination Hall shall be expelled from the Hall/University and all of his courses of the semester will be cancelled.**
6. Students shall not be allowed to leave the Examination Halls for washroom before one hour is passed from the start of the Examination and must come back within 5 (five) minutes.
7. **No student will leave the Examination Hall before collection of the Answer Scripts from all the students at the end of the examination.**

(Prof. A.B. Md. Badruddoza Mia)
Controller of Examinations

Distribution:

1. P.O. to the Vice Chancellor
2. Treasurer
3. Registrar
4. Proctor
5. Joint Director, Accounts
6. Deputy Registrar, (Admission & Registration)
7. All classes (both the campuses)
8. Notice Boards (both the campuses)
9. Front Desks (both the campuses)
10. Website upload (Room No. 521, Permanent Campus)
11. Office Copy