



BANGLADESH UNIVERSITY OF BUSINESS AND TECHNOLOGY (BUBT)

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INDUSTRIAL PERFORMANCE EVALUATION FORM

We thank you for providing industrial training to our students. This evaluation form has to be filled by you as an appraisal of the performance of the student during industrial training. We appreciate your time in this regard and wish this cooperation will continue in future.

Name of the factory: _____

Name of Student: _____ ID: _____ Intake: _____

Duration of Training: From _____ to _____

Total no. of working days: _____ Total no. of days present: _____

(Please evaluate the student with following criteria based on the marks given at right side)

Attendance: 10

Punctuality: 10

Performance:

A. Technical knowledge:

a. Production 10

b. Laboratory and testing 10

c. Machineries 10

d. New development 10

B. Adaptability with factory environment:

a. Behavior/Attitude 10

b. Team Work 10

c. Communication capability 10

Overall evaluation: Satisfaction with the performance level of the student 10

Any suggestion that you think is helpful:

a. About the student: -----

b. About the industrial attachment: -----

c. About the evaluation: -----

Total marks: out of 100

Corresponding letter grade:

Signature: _____

Date: _____

Name: _____

Designation: _____

(Please attach your business card)