



# BANGLADESH UNIVERSITY OF BUSINESS AND TECHNOLOGY (BUBT)

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## **Important**

### **Notice about Attendance of Classes**

The newly admitted students of Spring Semester, 2018 and all other students of all Programs (Day & Evening) are hereby informed that the classes of this Semester started from February 07, 2018 and are in progress in full swing. They are advised to attend all the classes regularly. They are reminded that in the semester system the attendance in the classes is very important. It will have direct effect on the results of the Semester Final Examinations. The students are also hereby informed that **in case of any shortage of percentage in attendance in the regular classes they will not be allowed to appear at the Mid-Term or Semester Final Examination.**

The students are also hereby informed that the Mid-Term Examination of this semester shall start from **March 19, 2018.**

**(Prof. A. B. Md. Badruddoza Mia)**

**Controller of Examinations**

#### **Distribution:**

1. P.O to the Vice Chancellor
2. Treasurer
3. Dean, Faculty of Arts & Humanities / Business / Engineering & Applied Sciences/Law
4. Chairman, Department of Marketing/Management/Finance/Economics/English/Accounting/Mathematics & Statistics /Law & Justice / EEE / CSE / Textile Engg.

**They will request the faculty members of their respective Department to record the percentage of attendance of every student very carefully.**

5. All Classes (Day & Evening)
6. Notice Boards (both the campuses)
7. Website upload (Room No. 521, Permanent Campus)
8. Office Copy