



BANGLADESH UNIVERSITY OF BUSINESS & TECHNOLOGY (BUBT)

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Notice about Supplementary Mid-Term Examination of Fall Semester, 2017-18

The students of Bangladesh University of Business & Technology (BUBT) and all others concerned are hereby informed that the students who could not appear at the Mid-Term Examination of Fall Semester, 2017-18 in any course/courses **due to valid grounds** only may apply for Supplementary Mid-Term Examination through the Chairman of the respective Department on or before **08/12/2017** under the following conditions:

- i. The students shall meet the Chairmen of the Departments with their parents to explain the reason of failure to appear at the regular Mid-Term Examination.
- ii. They must produce the Registration Forms.
- iii. The students who have not attended required number of classes will not be allowed to sit for the Supplementary Examination.
- iv. The students shall have to pay a fine of Tk. 500/= for each course.
- v. The students who will not be allowed for supplementary Mid-Term Examination for any reason shall have to retake the course/courses in the Spring Semester, 2018.

(Prof. A. B. Md. Badruddoza Mia)
Controller of Examinations

Distribution:

1. P.O to the Vice Chancellor
2. Treasurer
3. Dean, Faculty of Arts & Humanities and of Social Sciences/ Business/Engineering & Applied Sciences/ Law
4. Registrar
5. Proctor
6. Chairman, Department of Marketing/Management/Finance/Economics/English/Accounting/ EEE /CSE / Mathematics & Statistics /Law & Justice /Textile Engg.
7. Joint Director, Accounts
8. Director, Career Guidance
9. All faculty
10. Deputy Registrar, (Admission & Registration)
11. Notice Boards (both the campuses)
12. Front Desks (both the campuses)
13. Website upload (Room No.521, Permanent Campus)
14. Office Copy