



Bangladesh University of Business & Technology (BUBT)

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Sub-Project Title: Establishment of BUBT Language Lab & Its Operation
(HEQEP. AIF 4th Round, Window-1, CP-6035), Department of English, BUBT

Ref.No.:BUBT/L.LAB/Procurement/2017/G2/OTM-1

Date: 21/05/2017

Invitation for Tender for Goods (OTM)

Sealed tenders are hereby invited as per Public Procurement Rules-2008 and Public Procurement act-2006 for procurement of goods as per terms and conditions below:

1	Ministry/Division	Ministry of Education (MOE)				
2	Agency	Bangladesh University of Business & Technology (BUBT)				
3	Procuring Entity Name	Department of English, Bangladesh University of Business & Technology (BUBT).				
4	Procuring Entity Code	N/A				
5	Procuring Entity District	Dhaka				
6	Invitation for	Tender for Goods (Single Lot)				
7	Invitation Ref No	Tender No. BUBT/L.LAB/Procurement/2017/G2/OTM-1				
8	Date	21.05.2017				
KEY INFORMATION						
9	Procurement Method	Open Tendering method (National)				
FUNDING INFORMATION						
10	Budget and Source of Funds	Development Budget (GoB & IDA credit and BUBT fund)				
11	Development Partner (if applicable)	International Development Association (IDA)				
PARTICULAR INFORMATION						
12	Project / Programme Code	N/A				
13	Project / Programme Name	Higher Education Quality Enhancement Project (HEQEP)				
14	Tender Package No.	G2				
15	Tender Package Name	Supply of Computer and IT Equipment				
16	Tender Publication Date	21/05/2017				
17	Tender Last Selling Date	04/06/2017				
18	Tender Closing Date and Time	05/06/2017 3.00 PM				
19	Tender Opening Date and Time	05/06/2017 3.30 PM				
20	Name & Address of the office(s)	Addresses				
	- Selling Tender Document (Principal)	Office of the Joint Director (Accounts), Bangladesh University of Business & Technology, Campus -2, Dhaka Commerce College Road, Mirpur-2, Dhaka-1216				
	- Receiving Tender Document	Office of the Registrar, Bangladesh University of Business & Technology, Campus -2, Dhaka Commerce College Road, Mirpur-2, Dhaka-1216				
	- Opening Tender Document	Office of the Registrar, Bangladesh University of Business & Technology, Campus -2, Dhaka Commerce College Road, Mirpur-2, Dhaka-1216				
21	Place / Date / Time of Pre-Tender Meeting (Optional)	Not applicable				
INFORMATION FOR TENDERER						
22	Eligibility and qualification of Tenderer	<ul style="list-style-type: none"> Tenderer should have up to date & valid trade license, VAT certificate, TIN certificate. The maximum 2 (two) number of arbitration against the Tenderer over a period 5 (five) years. The Tenderer shall have a minimum of 5 (five) years of overall experience in the supply of related goods and services. The Tenderer shall have successfully completed minimum 2 (two) numbers supply contract of similar goods and related services within last 5 (five) years. i.e. years counting backward from the date of publication of IFT in the newspaper. The satisfactory completion of supply of similar goods of minimum 30,00,000.00 (Thirty lac only) for a single contract in the last 5 (Five) years. i.e. years counting backward from the date of publication of IFT in the newspaper. The minimum amount of liquid asset or working capital or credit facility is Tk. 30,00,000.00 (Thirty lac only). 				
23	Brief Description of Goods	Desktop Computer with accessories, UPS, Headphone with microphone, Webcam, Cisco Switch and Network Cable.				
24	Brief Description of Related Services	Installation, testing, commissioning of supplied equipment.				
25	Price of Tender Document (Tk)	Taka 1000/- (one Thousand) non-refundable				
Sl. No.	Lot no.	Item no.	Identification of lot	Location	Tender Security amount (Tk.)	Completion Time in days
26	01	i	Desktop Computer with accessories	Department of English, BUBT	60,000/= (Sixty thousand taka only)	15 (fifteen) days; from the date of contract signing.
		ii	UPS			
		iii	Head Phone with Microphone			
		iv	Webcam			
		v	Cisco Switch			
		vi	Network Cable			
PROCURING ENTITY DETAIL						
27	Name of Official Inviting Tender		Professor Syed AnwarulHuq			
28	Designation of Official Inviting Tender		Sub-project manager (SPM), HEQEP AIF 4 th Round, Window 1, Sub-project CP # 6035			
29	Address of Official Inviting Tender		Department of English, Bangladesh University of Business & Technology (BUBT), Plot# 77-78 Road # 9 Rupnagar Mirpur-2, Dhaka 1216			
30	Contact details of Official Inviting Tender		SPM, Mobile No. : 01732786047, Email: BUBTLanguageLab@gmail.com Registrar, BUBT Mobile No. : 01715985880, Email: registrar@bubt.ed.bd			
31	The procuring entity reserves the right to accept or reject all tenders or annul the Tender proceedings.					

Professor Syed AnwarulHuq
Sub-project Manager, CP: 6035
AIF 4thRound, Window-1
Department of English, BUBT

Registrar
BUBT