

Bangladesh University of Business and Technology (BUBT)

*Office of the Controller of Examinations
Application for Academic Documents*

To,
The Controller of Examinations
Bangladesh University of Business & Technology (BUBT)
Rupnagar, Mirpur-2, Dhaka- 1216.

Date: ____/____/____

Subject: Prayer for the required documents marked below:

- Original Certificate Provisional Certificate Transcript Testimonial
 Course Grade Academic Progress Report Medium of Instruction
 Migration Certificate

Dear Sir,

I beg to state that I am a regular student of your University. I need the above marked academic documents. My detailed academic information is given below.

I, therefore, request you to be kind enough to provide my academic documents and oblige thereby.

(Signature of the student)

Name:
Program:
Intake:
Section:
ID (Full):
Mobile No.:

Official Clearances	
Controller Section	
Students Affairs	
Library	
Accounts	

Application forwarded	
Total Fees TK.....	<p>The student may apply for his/her</p> <ul style="list-style-type: none">○ Original Certificate○ Provisional Certificate○ Transcript○ Testimonial○ Course Grade○ Academic Progress○ Medium of Instruction○ Migration Certificate <p align="right">_____ Controller of Examinations</p>

*** Please attach an attested copy of your SSC Original Certificate with the application (if you applied for Certificate or Transcript)